









About: Membership Registration Forms




A Membership Registration Form is a form that a young person completes on joining a youth theatre.

Why use.... A Membership Registration Form?



This form allows the youth theatre to:

-  Ask the young person for an acknowledgement of acceptance as a member;
-  Gather names and emergency contacts for members;
-  Gather information that might influence the programme e.g. age range, special needs;
-  Gather general parental consent/consent that is appropriate to the general youth theatre programme;
-  Open a communication line for parents;
-  Gather fees.






The young person can:

-  Formally accept their place in the youth theatre;
-  Give additional information that might affect their participation so that the youth theatre can take the appropriate measures;
-  Give consent to aspects resulting from their participations e.g. photographs, travel etc (over 18 yrs).

The Parent/Guardian can:

-  Give consent to various aspects of their son/daughter's participation e.g. photographs, travel etc (under 18 yrs);
-  Pay fees.

Using and storing the information on a Membership Registration Form

-  A membership registration form should be completed regularly; annually or by term.
-  Those over 18 yrs are not legally obliged to seek parental consent so it would be appropriate to design your forms so that this is acknowledged.
-  It should be used to plan ahead in relation to artistic programme and welfare procedures.
-  Membership Registration Forms should be treated as confidential documents as they may contain sensitive material regarding a young person's needs. It should be stored appropriately.
-  Sensitive information should only be shared on a need to know basis